





# **Reservation form**

Novotel Leuven Centrum

# AiroShoot 2022

Please fill in this document and send it back to the Sales & Banqueting department of the hotel before Friday 28<sup>th</sup> of October 2022 at the attention of Iulia Sitar.

via email: H3153-RE@accor.com or via fax: +32 (0)16 21 32 40.

After this date reservations only are possible upon availability.

The rates below cannot be guaranteed anymore at that time.

N	CONTACT DETAILS	
0	Title	:
0	Name	
0	First name	:
0	Mobile number	:
0	Email address	:
0	Name company	:
0	Address	
0	Zip code and city	
0	Country	:
N	RATES	

## Night of 18/11/2022:

o Single room (superior room) : € 68 (\*)

o Double room (superior room) : € 78 (\*)

#### Night of 19/11/2022:

o Single room (superior room) : € 68 (\*)

o Double room (superior room) : € 78 (\*)

<sup>(\*)</sup> Above rates are rates per room per night inclusive breakfast, WIFI, service and VAT costs. Exclusive city tax of € 1.20 per room per night. This cost is not included in the above rates. Check-in on the day of arrival as from 11 AM upon availability. For arrivals before 11 AM an additional cost of €35.00 per room will be charged.









#### **GUARANTEE FOR THE ROOM**

In case we don't have a credit card guarantee, your room is only guaranteed until 2PM on the arrival day and will be cancelled after.

#### All reservations need to be guaranteed by a credit card.

We accept following credit cards: American Express / Euro card -MasterCard / Diners Club and Visa.

In order to safely handle your credit card details we ask you to give us a call on weekdays between 8 am and 4 pm at +32 16 31 32 05 or per e-mail.

Above credit card is only to guarantee your reservation. Upon check-in our colleagues will ask you for a credit card, this is to guarantee your payment. Your final invoice must be paid before departure.

Check-out time is before 12:00. Departures after this timing will be charged of an additional cost of €35.00 euro per room.



### **CANCELLATION POLICY**

You may cancel your room free of charge until 2 PM on the day of arrival. In case of cancellation later than 2 PM and in case of a no-show, the first night will be charged to your Credit Card Account.

Please note that all cancellations must be sent by email to <a href="mailto:H3153-RE@accor.com">H3153-RE@accor.com</a>.